

MEMORANDUM

TO: Executive Committee – Construction Law Section  
FROM: Tara M. Johnson – Secretary  
DATE: November 18, 2013  
RE: November 18, 2013 Executive Committee Meeting Minutes

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1 Attendance

| <b>Name</b>          | <b>Position</b> | <b>In Attendance</b> |
|----------------------|-----------------|----------------------|
| Van Dyke, Jim        | Past Chair      | No                   |
| Viteznik, Peter      | Chair           | Yes                  |
| Loiselle, Darien     | Member          | Yes                  |
| Alexander, Jason     | Chair-Elect     | Yes                  |
| Gragg, Dan           | Secretary       | Yes                  |
| Dolan, Tim           | Member          | Yes – Telephonic     |
| Duyck, Dan           | Member          | Yes                  |
| Johnson, Tara        | Treasurer       | Yes                  |
| Johnson, Katie Jo    | Member          | No                   |
| Storti, Tyler        | Member          | Yes                  |
| Batson, Fritz        | Member          | No                   |
| McNamee, Heather     | Member          | Yes                  |
| Gallagher, Doug      | Member          | No                   |
| George, Erika        | Member          | No                   |
| Ped, Tom             | Member          | Yes                  |
| Vermilyea, Jeremy    | Member          | No                   |
| Welch, Curtis        | Member          | Yes                  |
| Hookland, Doug       | 2014 Member     | No                   |
| Fig, William         | 2014 Member     | No                   |
| Peterkin, Michael    | 2014 Member     | No                   |
| Mitchell, Alan       | Advisory Member | Yes                  |
| Christensen, D. Gary | Advisory Member | Yes                  |
| Emerick, Hunter      | BOG Contact     | No                   |
| Dawn Nelson          | Bar Liason      | Yes                  |

2 Meeting Minutes

The October 24th meeting minutes will be prepared and circulated at the next meeting.

### 3 Newsletter

Alan Mitchell reported on the status of the October newsletter and will start scheduling for next year's newsletters. Committee members were encouraged to contact Alan regarding what edition of the 2014 newsletter they would like to contribute to – March, June, or October. If members fail to notify Alan of particular month selection, he will select a month and notify members.

### 4 Upcoming CLEs

Brown Bag CLE. Jack Levy of Smith, Freed & Eberhard will continue hosting the brown bag CLEs at his office. Tom Ped will contact Jack and confirm dates for next years' CLEs.

It was discussed that a potential brown bag CLE may be presented by Joshua Cohen regarding construction graphics.

Sticks and Bricks: Darien Loiselle, in communication with Jeremy Vermilyea, indicated that a sticks and bricks site visit may be possible at the new PCC building at 82<sup>nd</sup> and Division. The anticipated timeframe was January of 2014. Jeremy committed to contacting his representatives working on the site.

As an alternative, Dan Gragg proposed a sticks and bricks at the new light rail bridge construction project.

CCB CLE: Alan Mitchell discussed that the Section typically puts on a half day CLE regarding the CCB every other year. However, as William Boyd was no longer available to coordinate with, Alan discussed whether the Section would proceed this year with the CLE. The Committee discussed incorporating the CCB CLE into an "on the road" CLE (see below).

On the Road CLE: Jason Alexander proposed that the Section present an "on the road" CLE in 2014. In response, Gary Christensen suggested that a potential location may be Oregon State University, with an associated sticks and bricks element. It was agreed that a full day CLE would likely be coordinated for October 24, 2014, but more concrete planning would occur at the January meeting.

### 5 Website

Jason Alexander noted that the Section's website is a constant work in progress. At this time, Bill Fig will be the website contact person going forward.

Bill Fig will report on who is in charge of what pages of the website at the January meeting. As a follow up, Jason suggested that the following occur:

- Jeremy Vermilyea post the legislative memos;
- Alan Mitchell continue to post the newsletters;
- Dan Gragg post the approved meeting minutes from this past year; and
- Bill Fig update the Committee officers and positions.

Suggested additional content is always welcome.

6 Legislative Updates

Darien Loiselle reported that the CMGC discussions will continue this spring.

7. Budget

Tara Johnson reported on the 2014 proposed budget. Based on general review, it was discussed that Tara was to confirm the purpose of the “section service charges” incurred relative to the October 24<sup>th</sup> CLE and the newsletter publication. Following confirmation of these charges (and updating if necessary of the budget), Tara is to circulate the budget for approval on or before December 2, 2013.

8 2014 Meetings Scheduled

The meetings for next year are scheduled as follows:

| <u>Date</u>       | <u>Time</u> | <u>Location</u>         |
|-------------------|-------------|-------------------------|
| January 27, 2014  | Noon        | Seifer Yeats            |
| March 17, 2014    | Noon        | Williams Kastner        |
| May 19, 2014      | Noon        | Miller Nash             |
| July 21, 2014     | Noon        | Meriwether’s Restaurant |
| October 24, 2014  | Noon        | To be announced         |
| November 17, 2014 | Noon        | Schwabe                 |